

## **Minutes of the CKS/E Board of Directors Meeting on March 8<sup>th</sup>, 2018**

The meeting was called to order at 7:00 pm.

**Board members present:** Gary Englebright, Norman Davis, Becky Englebright and Annie Berger.

**Residents present:** Charlotte Bagwell and Janice Marino.

**President's Report:** Nothing to report.

**Approval of the Minutes:** The February 8<sup>th</sup> minutes were approved unanimously.

**Treasurer's Report:** Treasurer Gary Englebright reviewed the monthly income, expenses and bank balances. A motion was made and passed unanimously by the Board to approve the February 2018 report as submitted.

**Dues Report:** Presently, 446 (58.7%) of the households have paid their annual CKS/E Homeowners' Association dues, compared to 456 (60.0%) at this time last year.

### **Special Events:**

- 1) Easter Egg Hunt: Plans are continuing so that everything is ready for the Easter Egg Hunt to be held on March 31<sup>st</sup> at 9:30 am at West Laurel Park. Once again, there will be six different age-based hunts, prizes, face painting and games. Annie Berger is chairing this year's Easter Egg Hunt but is having a very difficult time getting volunteers to help on the day of the hunt. She recommended that the Board consider not having the Easter Egg Hunt next year since it cannot be held without the support of community volunteers.
- 2) Clean-Up Day: Two homeowners have already started work for Clean-Up Day by picking up trash along S. Pierce St. Look for more information in this Scroll.

**Membership/Blockworkers:** Nothing to report.

**Traffic and Streets:** See the separate report in this Scroll.

**COHOPE:** Nothing to report.

**Parks:** See the separate report in this Scroll.

**ACC:** See the separate report in this Scroll.

### **Old Business:**

- 1) There were no miscellaneous invoices that needed to be presented to the Board. If any of the Board members have printing costs, please submit the receipts to Gary Englebright to be reimbursed.
- 2) Secretary Becky Englebright reported that the Dues Reminder letters were mailed on February 15<sup>th</sup>.

3) Gary presented the change to files on the HOA website. He verified that the 2017-2018 budget and the 2017 Profit and Loss YTD Comparison Reports have been added properly to the website.

**New Business:**

1) Covenant Enforcement actions: A demand letter request has been sent to the HOA lawyer for one address. The demand letter has still not been sent to the homeowner. One address was sent a Covenant violation letter. One address has an apparent violation; the discussion was postponed until April.

2) Between the February meeting and the March meeting, another Board member has resigned due to health reasons. Given this, the HOA Board is now at the minimum number of members as required by the HOA By-Laws. The Board is very concerned about the current size of the Board. There were several suggestions from the homeowners in attendance as to ways to solve this problem. The Board may ask the Blockworkers to ask the homeowners in their areas if anyone is interested in serving on the Board. There were also several names that were mentioned as possibly being able to help out; the Board will be contacting these individuals to find out if they are interested.

The next ACC Project Request meeting will be on April 12<sup>th</sup> at 6:30 pm, followed by the Board meeting at 7 pm at Deer Creek Community Church.

The meeting was adjourned at 7:46 pm.

**- Becky Englebright, Secretary**