

## **Minutes of the CKS/E Board of Directors Meeting on November 12<sup>th</sup>, 2017**

The meeting was called to order at 7:15 pm.

**Board members present:** Tom Majcen, Gary Englebright, Don Huff, Norman Davis, Anders Frederiksen, Becky Englebright, Pauline Gerali, Lorenzo Sammauro and Annie Berger (via Skype from La Paz, Bolivia).

**Residents present:** Kathy Hofstra and Dennis and Colleen Bishop.

**President's Report:** President Tom Majcen reported that he continues to forward email communications to the appropriate Board member or Committee Chair. Tom was notified by Jefferson County of a request by a resident for a home business permit. There had been much discussion via Board email about this topic. See the Old Business section of the Minutes for more information. Tom also received requests from residents asking the Board to handle issues with their neighbors' leaves blowing into their yards. Tom responded that the Board really cannot do anything about that and suggested that the neighbors try to work through the issues.

**Approval of the Minutes:** A motion was made and passed by the Board to approve the October 12<sup>th</sup> Board Meeting Minutes as printed.

**Treasurer's Report:** Treasurer Gary Englebright reviewed the monthly income, expenses and bank balances. A motion was made and passed by the Board to approve the October 2017 report as submitted. Gary indicated that very few negative comments about the dues increase have been received from residents.

**Dues Report:** Presently, 347 (45.7%) of the households have paid their annual CKS/E Homeowners' Association dues, compared to 339 (44.6%) at this time last year.

### **Special Events:**

1) Currently, the Board is looking for a new Chair for this committee. This position would include being the overall coordinator for all of the HOA-sponsored events, including the Holiday Lighting Contest, the Easter Egg Hunt, Clean-up Day, Dumpster Day, the Family Fun Night/Ice Cream Social and the Garage Sale. If you think you might be interested in this position, please contact Tom at 303-979-3296 or email [cksehoa@gmail.com](mailto:cksehoa@gmail.com).

2) The plans for the Holiday Lighting Contest are starting to gel. If you plan on participating in the contest, please plan on having your lights on the evening of December 18<sup>th</sup> on or before 6 pm. Also remember that you need to be a dues-paying member in order to win a prize.

**Membership/Blockworkers:** Chair Pauline Gerali reported that Cindy Irvine, Area 2 Captain, has found a new Blockworker for one of her areas. Pauline received information about two residents willing to be Blockworkers. She will be contacting the Captains to determine if there are any areas needing a Blockworker at this point in time.

**Traffic and Streets:** The Board asked Chair Don Huff to contact either Jefferson County or CDOT about getting left turn signage on W. Fairview Ave. at the S. Pierce St. and W. Fairview Ave. intersection.

**COHOPE:** Tom reported that the Jeffco School Superintendent attended the November COHOPE meeting. He indicated that all 6<sup>th</sup> grade students are to be moved to the middle schools starting next year. This will eliminate 120 temporary classrooms located at the elementary schools district-wide. He also indicated that \$15 million is to be used to expand both Ken Caryl Middle School and Summit Ridge Middle School. A number of the 6<sup>th</sup> grade teachers were really not in favor of this move, but the School Board decided it was needed as a better use of the facilities.

**Parks:** See separate report in this Scroll.

**ACC:** See separate report in this Scroll.

**Old Business:**

- 1) The October invoice from the HindmanSanchez legal firm was \$96. A motion was made and passed to pay the HindmanSanchez bill.
- 2) Even though home-based businesses are allowed in CKS/E, the owner of the business needs to be aware of the conditions listed for home-based businesses in the CKS/E Rules and Regulations.
- 3) Several ideas were discussed about how to get more residents to pay their dues. The Board may, at some point, send out surveys to non-paying residents to get ideas on what the Board can do differently, specifics on why those residents are not paying dues or any other pertinent topics. The Board will continue to discuss this topic during the next few Board meetings.

**New Business:**

- 1) The Holiday Lighting Contest is December 18<sup>th</sup> starting at 6 pm. Dennis and Colleen Bishop have volunteered to help Tom with this year's contest. The Board thanked Dennis and Colleen for volunteering. Tom stated that he was putting the schedule together for the evening's activities. The judging will be by area, with the neighborhood divided into four areas. There will be 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place prizes for each area, with the Grand Prize going to the best of the four 1<sup>st</sup> place winners. All vendors that donate prizes will be listed in the January Scroll; each vendor will receive a thank you letter along with a copy of the Scroll.
- 2) Scroll Editor/Board Secretary Becky Englebright asked everyone to submit Scroll articles to her no later than November 13<sup>th</sup>.
- 3) The drawing for lottery tickets was held. The Board was pleased to announce that Gail Graves and Marilyn Ramsey each won 25 lottery tickets.
- 4) Tom went over comments that have been received from residents so far during the dues drive. A Board member was assigned to respond to each comment.

The next ACC meeting will be on December 14<sup>th</sup> at 6:30 pm, followed by the Board meeting at 7 pm at Deer Creek Community Church.

The meeting was adjourned at 8:45 pm.

- **Becky Englebright, Secretary**