

## **Minutes of the CKS/E Board of Directors Meeting on January 12, 2017**

Meeting called to order at 7 p.m.

**Board members present:** Tom Majcen, Gary Englebright, Loreen Hannan, Dan Tillapaugh, Annie Berger, Pauline Gerali, Norman Davis and Don Huff.

**Residents present:** Steve and Loretta Carrick, Christina Bollacker, Becky Englebright and Kathy Hofstra.

**President's Report:** No report submitted.

**Approval of the Minutes:** A motion was made and passed by the Board of Directors to approve the December 8<sup>th</sup> Board Meeting Minutes as printed.

**Treasurer's Report:** Treasurer and Vice President Gary Englebright reviewed the budget and current expenses. A motion was made and passed by the Board to approve the December 2016 Treasurer's Report as submitted.

**Parks:** See separate report in this Scroll.

**Membership/Blockworkers:** Presently, 412 members (54.2% of the households) have paid their yearly CKS/E Homeowners' Association dues, compared to 52.4% at this time last year. The Board would like to thank all those residents who have sent in their HOA dues and stress the importance of building up the HOA funds since they have been largely depleted due to the playground expense at West Laurel Park. Membership/Blockworker Chair Pauline Gerali reported that she will be meeting with the Blockworker Captains and making sure any concerns are being addressed.

**Traffic and Streets:** Chair Don Huff submitted a draft article on "Secure Locks: Crime Prevention" in part from a National Child Safety Council pamphlet. The Board will review the draft by email for any additional edits before it is printed in the February Scroll. Don has emailed an invitation to Captain Happ of the South Jeffco Sheriff's Office to invite one of his deputies to our February 9<sup>th</sup> meeting.

**COHOPE:** Open position. No report submitted.

**ACC:** Open position. See separate report in this Scroll.

**Special Events:** The next sponsored CKS/E HOA event will be the annual Easter Egg Hunt that will be held on Saturday morning, April 15<sup>th</sup>. The Board thanked Special Events Chair Christina Bollacker for organizing this fun event that has been a tradition for many years in CKS/E. The Parks Committee will be obtaining a permit for West Laurel Park for the day of the Easter Egg Hunt. The Annual Garage Sale will be held on Friday, June 9<sup>th</sup>, and Saturday, June 10<sup>th</sup>.

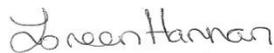
**Old Business:** The Board has had previous discussions about providing an option of paying CKS/E HOA annual dues with a PayPal account that would be selected through the CKS/E HOA home page website. Treasurer and Vice President Gary Englebright presented some information that would show how this concept could be implemented and the cost of using this service. After reviewing the process and evaluating this information, the Board was not in favor of moving forward with having PayPal being offered. In January, the Board will be approving, via email, a bid from Colorado Data Mail for the estimated cost to print and send out the dues reminder letters. The Board did discuss and was in agreement to not advertise any CKS/E HOA special events through a personal business page on Facebook. New Christmas decorations for the monuments were purchased for \$430 in December to replace older garlands and wreaths. That cost was approved for up to \$500 during the December 8<sup>th</sup> Board meeting.

**New Business:** The Board was delighted that Lorenzo Sammauro expressed an interest to serve again on the Board. A motion was made and approved to elect Lorenzo to serve as a Member at Large on the Board. A section of fence along S. Wadsworth Blvd. that backs up to our CKS/E neighborhood and owned by the HOA was damaged by high winds in January. The Board will solicit quotes on repairing the broken posts and sections of the S. Yarrow St. fence. It was reported for the month of December, 2016 that the invoice from HindmanSanchez legal firm was \$272. The fees were discussed and a motion was made and passed by the Board to pay the invoiced fee. President Tom Majcen asked the Board to think about any additional questions that would be asked in an upcoming meeting with HindmanSanchez. The Board was excited about the layout format changes to the monthly CKS/E Scroll that will provide more advance notice for events on the yearly calendar, a set schedule box, special event inserts on a separate page, upcoming notice on HOA meeting discussions or guests and also will include some outside articles from the community. The Board changed the time of the monthly ACC meeting to 6:30 p.m. but the HOA meeting will stay the same time at 7 p.m.

The next ACC Project Approval meeting will be on February 9<sup>th</sup> at 6:30 p.m. followed by the Board meeting at 7 p.m. at Deer Creek Community Church

The meeting was adjourned at 8:18 p.m.

**Loreen Hannan**



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Loreen Hannan  
CKS/E HOA Secretary