

## **Minutes of the CKS/E Board of Directors Meeting on July 14, 2016**

Meeting called to order at 7:12 p.m.

**Board members present:** Larry Major, Tom Majcen, Gary Englebright, Loreen Hannan, Al Nemes, Dan Tillapaugh, Don Huff, Annie Berger and Pauline Gerali.

**Residents present:** John and Gerda Turner, Marilynn Nemes, Norman Davis, Ken Janusz and Sherylene Jenkins.

**President's Report:** I had one call from a title company requesting a CKS/E Homeowners' Association status letter. The caller was referred to Architectural Control Committee Chair Al Nemes. I responded to the president of the Columbine Knolls South II Homeowners' Association asking for a contact point for our CKS/E Homeowners' Association. I gave her my phone number.

**Approval of the Minutes:** A motion was made and passed by the Board of Directors to approve the June 9<sup>th</sup> Board Meeting Minutes as printed.

**Treasurer's Report:** Gary Englebright reviewed the budget and current expenses. A motion was then made and passed by the Board to approve the June 2016 Treasurer's Report as submitted.

**Parks:** See separate report in this Scroll.

**Membership/Blockworkers:** Presently, 504 members, or 66.3% of the households, have paid the yearly CKS/E Homeowners' Association dues. There are 28 fewer dues-paying members than at this time last year. The Board would like to thank those residents who have sent in the 2015/2016 voluntary dues and remind residents that is not too late to send dues in and show pride in our neighborhood. Pauline Gerali reported that the Annual Blockworker Appreciation Breakfast will be held on Saturday, September 24<sup>th</sup>, at The Meadows Grill at Meadows Golf Course. The Board agreed to also invite Kristi Zakrzewski who organizes Large Item Clean-Up Day, Marti Shelledy and Sheri Bezzant, Co-Chairs of the Easter Egg Hunt Committee, Kathy Hofstra, Parks Co-Chair and residents Dana Lallo who waters a monument's entrance flowers and Tim Grossbach who puts out the signs to advertise each month's Board meeting.

**Traffic and Streets:** Don Huff submitted a draft article on Cons & Scams – Anywhere, Anytime (in part from pamphlet 5709, National Child Safety Council). This article is a continuation of the original article that appeared in the May 2016 Scroll. The Board will review the draft by email for any additional edits before it is printed in the August Scroll.

**COHOPE:** See separate report in this Scroll.

**ACC:** See separate report in this Scroll.

**Special Events:** This Committee is still in need of a chair. The first ever Family Fun Night/Ice Cream Social is on Tuesday, August 9<sup>th</sup> from 6-8 p.m. at West Laurel Park. A motion was made and approved by the Board to spend up to \$300 on the purchase of food and miscellaneous items to host the event. The next CKS/E HOA sponsored event will be the Large Item Clean-Up Day which will be held on Saturday, September 10<sup>th</sup>. When this event was held in September 2015, an additional 30 yard roll-off dumpster was needed to fit all of the items. After discussion, a motion was made and approved by the Board to provide two 30 yard roll-off dumpsters for a total cost of \$800 for Large Item Clean-Up Day.

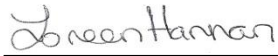
**Old Business:** Gary Englebright updated the Board about the current projects that have been completed on cleaning up and improving the monument entrances. An article will be included in the August Scroll sharing these updates. The CKS/E 2016 Neighborhood Directory will be ready to print by July 25<sup>th</sup> and will be distributed in August with the Scroll. Elections for members of the 2016/2017 CKS/E Board are coming up in September. Candidate statements from current Board members and any CKS/E dues paying HOA members who are interested in running for the Board are due by August 5<sup>th</sup> to the cksehoa@gmail.com address. The ballots will be counted at the Annual Homeowners' Association meeting on September 8<sup>th</sup>. Resident Norman Davis was present at the meeting and expressed an interest in being a non-Board member of the ACC. A motion was made and approved by the Board to have him be a non-Board ACC member. The Board was delighted and looks forward to having him participate in sharing his ideas and learning more about the role of the ACC

**New Business:** It was reported for the month of June, 2016 that the invoice from HindmanSanchez legal firm was \$1,854. The fees were discussed and a motion was made and approved by the Board to pay the invoiced fee. The Board also approved a confirmation email vote to spend \$500 for the purchase of new trees that will be planted in between the current mature ash trees on the path at West Laurel Park. This was based on recommendations from Foothills Park and Recreation District staff because of the likely emerald ash borer infestation in the future. The yearly HOA Directors and Officers (D&O) Liability Insurance is up for renewal in August, 2016. A motion was made and approved by the Board to renew the annual quote of \$2,142. The policy will be in effect from August 27, 2016 through August 26, 2017. A motion was made and approved by the Board to renew the yearly Web Hosting Contract Agreement fee of \$300 with MetroEastDigital Services for the CKS/E website. The Board reviewed the proposed CKS/E HOA Style Guide which was presented by Annie Berger. The document is intended to be used as a reference and help with proofing the articles and increase consistency among the authors. The Board approved a confirmation email vote to accept the final draft of the CKS/E Consolidated Covenant Rules and Regulations document. The Board had some discussions about changing the www.cksearchives.org website to a simpler updated address. A motion was then made and approved by the Board to have www.cksehoa.org become the new website for the CKS/E HOA.

Next CKS/E HOA meeting: August 11<sup>th</sup>, 7 p.m. at Deer Creek Community Church.

The meeting was adjourned at 9:46 p.m.

**Loreen Hannan**

A handwritten signature in cursive script that reads "Loreen Hannan".

---

Loreen Hannan

CKS/E HOA Secretary