

## **Minutes of the CKS/E Board of Directors Meeting on December 8, 2016**

Meeting was called to order at 7 p.m.

**Board members present:** Tom Majcen, Gary Englebright, Loreen Hannan, Dan Tillapaugh, Pauline Gerali and Norman Davis.

**Residents present:** John and Gerda Turner, Christina Bollacker, Becky Englebright and Don Huff.

**President's Report:** No report submitted.

**Approval of the Minutes:** A motion was made and passed by the Board of Directors to approve the November 10<sup>th</sup> Board Meeting Minutes as printed.

**Treasurer's Report:** Treasurer and Vice President Gary Englebright reviewed the budget and current expenses. A motion was made and passed by the Board to approve the November 2016 Treasurer's Report as submitted.

**Parks:** See separate report in this Scroll.

**Membership/Blockworkers:** Presently, 395 members, or 52% of the households, have paid their yearly CKS/E Homeowners' Association dues, compared to 50.1% at this time last year. The Board would like to thank all those residents who have sent in their HOA dues and stress the importance of building up the HOA funds since they have been largely depleted due to the new playground expense at West Laurel Park.

**Traffic and Streets:** Chair Don Huff submitted a draft article on "Problem Barking" – from a Jefferson County Sheriff's pamphlet. The Board will review the draft by email for any additional edits before it is printed in the January Scroll.

**COHOPE:** No report submitted.

**ACC:** See separate report in this Scroll.

**Special Events:** The next HOA sponsored special event is the popular annual Holiday Lighting Contest on Thursday, December 15<sup>th</sup> from 6pm – 9pm. Gary and Becky Englebright will again be hosting the Holiday Lighting Contest. Christina Bollacker, contest chair, reported she is busy finalizing all the details. The Board has appreciated the wonderful job and dedication that she has shown with chairing the Holiday Lighting Contest. The Special Events Committee Chair position has remained an open position for several years. The Board nominated Christina to fill the vacancy. Christina accepted the nomination. A motion was then made and approved to have Christina be the Special Events Committee Chair. The next HOA sponsored event will be the Easter Egg Hunt held on April 15<sup>th</sup>.


**Old Business:** No Old Business to report.

**New Business:** It was reported for the month of November 2016 that no legal expenses were incurred from HindmanSanchez law firm. Tom Majcen informed the Board that the contract with the CKS/E HOA law firm, HindmanSanchez, will be up for renewal at the end of December 2016. The Board made a motion and it was approved to accept the 2017 legal contract as a non-retainer, traditional fee collection service. Tom will sign the agreement and the contract will be returned before the end of December 2016. For those residents who have not yet paid their annual dues, Dues Reminder Letters will be sent out in February 2017. The Christmas monument decorations have been used a very long time and are now ready to be replaced. The Board made a motion and it was approved to spend up to \$500 for replacing the older decorations. Christina suggested that possibly advertising the CKS/E Special Events on Facebook, through a personal business page, might be a helpful way of letting residents become more aware of current events. Prior to the December Board meeting, the Board received notice of long-time Board member and ACC Chair Al Nemes' resignation. The Board would like to thank Al for his many years of service. The Board asked Don Huff, the current Traffic and Streets Chair, if he would like to be nominated for the open 2016/2017 Member-at-Large Board position. He expressed an interest in serving and the Board was delighted to accept the nomination. A motion was then made and approved to have Don Huff serve as a Member-at-Large Board member and Traffic and Streets Chair.

The next ACC Project Approval meeting will be on January 12<sup>th</sup> at 6 p.m. followed by the CKS/E HOA meeting at 7 p.m., at Deer Creek Community Church.

The meeting was adjourned at 7:56 p.m

Loreen Hannan

  
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Loreen Hannan  
CKS/E HOA Secretary